

# FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION

OCTOBER 8, 2012

## REGULAR MEETING-7:00 P.M. – J.P. CASE AUDITORIUM

I. Call to Order by the Board President.

II. Sunshine Law

Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and agenda has been sent to the Hunterdon County Democrat and/or The Courier-News, and has been posted and filed with the Flemington Borough Clerk and the Raritan Township Clerk.

III. Roll Call

IV. Pledge of Allegiance

V. District Mission Statement

The Flemington-Raritan Regional Schools provides our students with an exceptional education, empowering them to become problem solvers, collaborators and critical thinkers. The district creates a culture in which students act responsibly and communicate effectively in preparing to become productive citizens in a changing, global society. It is the expectation of the Flemington-Raritan Regional School District that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.

VI. Approval of Minutes – Regular Meeting – September 24, 2012

VII. Citizens Address the Board

VIII. Superintendent's Report – Strategic Plan Update, Superintendent Gregory T. Nolan

IX. Report of the Standing Committees and Appointments

**A. PERSONNEL – Michael Bonieski, Chairperson – October 16, 2012**

### **THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:**

#### **Certified Staff – Appointments, Resignations & Leaves of Absence**

1. Approval to compensate the following teachers as outlined in the agreement between the Flemington-Raritan Regional Board of Education and the Flemington-Raritan Education Association in which the Board will make a one-time lump payment of \$3,500 to be divided equally among the eight teachers who were subject to flex time for art and music instruction for the 2010-2011 school year:

Item	Last Name	First Name	Location	Position	Amount
a.	Mayers	Margaret	BS	Art	\$437.50
b.	Golding	Dawn	BS	Music	\$437.50
c.	Griffis	Melissa	CH	Art	\$437.50
d.	Totten	Scott	CH	Music	\$437.50
e.	McConnell	Laura	FAD	Art	\$437.50
f.	Koch	Helen	FAD	Music	\$437.50
g.	Corfield	Marie	RH	Art	\$437.50
h.	Alexanderson	Karin	RH	Music	\$437.50

2. Approval to employ the following staff members. These candidates will be highly-qualified for this position. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/Location	Date	Salary/Degree/Step	Certification/College
a.	Koelle	Dawn	.5 Support Skills – Math	October 12, 2012	\$50,005/BA+15/6 prorated	Standard-Elementary School Teacher/Kean University
b.	Howard	Lorne	.5 Support Skills – Reading	October 9, 2012	\$49,005/BA/6 prorated	Standard-Elementary School Teacher/University of South Carolina

3. Approval to amend the motion of September 24, 2012, #2:

to accept the resignation of Mina Hachey, .5 Support Skills Teacher at Barley Sheaf School, effective November 16, 2012.

to read:

to accept the resignation of Mina Hachey, .5 Support Skills Teacher at Barley Sheaf School, effective **October 10, 2012**.

4. Approval to amend the motion of May 21, 2012, #12, item c.:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
c.	Posluszny	Jennifer	CH	Grade 2	Disability Leave	November 1, 2012-December 12, 2012
					Family Leave	December 13, 2012-February 28, 2013

to read:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
c.	Posluszny	Jennifer	CH	Grade 2	Disability Leave	<b>October 3, 2012</b> -December 12, 2012
					Family Leave	December 13, 2012-February 28, 2013

5. Approval to amend the motion of September 24, 2012, #5, items a. & d.:

to employ the following maternity leave replacements. These candidates will be highly-qualified for these positions. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/Replacing/Loc	Dates	Salary/Degree/Step	Certification/College
a.	Kramer	Jennifer	Grade 8 Language Arts/Lynn Cataldo/JPC	September 4, 2012- <b>December 4, 2012</b>	Per Diem Sub Pay	CEAS-Teacher of English/ Drew University
				<b>December 5, 2012</b> -January 22, 2013	\$51,290/MA/1-2 prorated	
d.	Conway	Caitlin	Grade 6 Language Arts/Literacy/Chrissha Kirk/RFIS	September 4, 2012- <b>December 4, 2012</b>	Per Diem Sub Pay	CEAS-Elementary School Teacher with LA/Literacy : Grades 5-8/Salisbury University
				<b>December 5, 2012</b> -January 4, 2013	\$48,090/BA/1-2 prorated	

to read:

Item	Last Name	First Name	Position/Replacing/Loc	Dates	Salary/Degree/Step	Certification/College
a.	Kramer	Jennifer	Grade 8 Language Arts/Lynn Cataldo/JPC	September 4, 2012- <b>November 30, 2012</b>	Per Diem Sub Pay	CEAS-Teacher of English/ Drew University
				<b>December 1, 2012</b> -January 22, 2013	\$51,290/MA/1-2 prorated	
d.	Conway	Caitlin	Grade 6 Language Arts/Literacy/Chrissha Kirk/RFIS	September 4, 2012- <b>November 30, 2012</b>	Per Diem Sub Pay	CEAS-Elementary School Teacher with LA/Literacy : Grades 5-8/Salisbury University
				<b>December 1, 2012</b> -January 4, 2013	\$48,090/BA/1-2 prorated	

6. Approval to accept the resignation for the purpose of retirement of Deborah **Luccaro**, Media Specialist at Francis A. Desmares School, effective December 31, 2012.
7. Approval for the following certificated staff members to take days without pay for personal reasons:

Item	Last Name	First Name	Location	Dates
a.	Brown	Linda	RFIS	October 17, 2012
b.	Rosengarden	Melanie	CH	October 8 & 9, 2012
c.	Thomas	Mary Jane	FAD	March 22, 2013
d.	Shepperd	Sharon	SS	November 12, 13, 2012

#### **Non-Certified Staff – Appointments, Resignations & Leaves of Absence**

8. Approval to amend the motion of September 24, 2012, item #10:

to employ Paul Davies as Computer Technician at a salary of \$32,843 prorated effective October 16, 2012. Fingerprinting and health exam required.

to read:

to employ Paul Davies as Computer Technician at a salary of \$32,843 prorated, effective **October 22, 2012**. Fingerprinting and health exam required.

9. Approval to amend the motion of September 24, 2012, item #11:

to employ Katia Tempalsky as a Cafeteria Aide at Barley Sheaf School at a salary of \$14.00 an hour. Employment effective upon fingerprint clearance. Health exam required.

to read:

to **confirm the employment** of Katia Tempalsky as a Cafeteria Aide at Barley Sheaf School at a salary of \$14.00 an hour, **effective September 25, 2012**. Health exam required.

10. Approval to amend the motion of September 10, 2012, item #14:

to confirm the transfer of Linda Gemma, Cafeteria Aide at Barley Sheaf School, to Cafeteria Aide/Supervisor at Barley Sheaf School, effective September 10, 2012

to read:

to confirm the transfer of Linda, Cafeteria Aide at Barley Sheaf School, to Cafeteria Aide/Supervisor at Barley Sheaf School, effective September 10, 2012. **Salary to be \$14.00 per hour, plus a Cafeteria Aide Supervisor stipend in the amount of \$1,027.50 prorated.**

#### **All Staff – Additional Compensation**

11. Approval to employ the following staff members for additional compensation during the 2012-2013 school year:

Item	Last Name	First Name	Loc.	Purpose	Max. Hours	Salary
a.	Dmitrenko	Irina	FAD	FAD ESL Learning Lab	149 hrs. shared	\$29.80
b.	Florczak	Kimberly	FAD	FAD ESL Learning Lab	149 hrs. shared	\$29.80
c.	Healy	Karen	FAD	FAD ESL Learning Lab	149 hrs. shared	\$29.80
d.	Hoffman	Melissa	FAD	FAD ESL Learning Lab	149 hrs. shared	\$29.80
e.	Holewski	Jill	FAD	FAD ESL Learning Lab	149 hrs. shared	\$29.80
f.	Liscinsky	Linnea	FAD	FAD ESL Learning Lab	149 hrs. shared	\$29.80
g.	Salvato	Stacey	FAD	FAD ESL Learning Lab	149 hrs. shared	\$29.80
h.	Thompson	Carla	FAD	FAD ESL Learning Lab	149 hrs. shared	\$29.80
i.	Tonge	Michele	FAD	FAD ESL Learning Lab	149 hrs. shared	\$29.80
j.	Dmitrenko	Irina	FAD	FAD ESL Learning Lab	2 hrs.	\$32.88

k.	Florczak	Kimberly	FAD	FAD ESL Learning Lab	2 hrs.	\$32.88
l.	Healy	Karen	FAD	FAD ESL Learning Lab	2 hrs.	\$32.88
m.	Hoffman	Melissa	FAD	FAD ESL Learning Lab	2 hrs.	\$32.88
n.	Holewski	Jill	JPC	FAD ESL Learning Lab	2 hrs.	\$32.88
o.	Liscinsky	Linnea	FAD	FAD ESL Learning Lab	2 hrs.	\$32.88
p.	Salvato	Stacey	FAD	FAD ESL Learning Lab	2 hrs.	\$32.88
q.	Thompson	Carla	FAD	FAD ESL Learning Lab	2 hrs.	\$32.88
r.	Tonge	Michele	FAD	FAD ESL Learning Lab	2 hrs.	\$32.88
s.	Chorun	Renee	FAD	Bilingual Night	3.5 hrs.	\$32.88
t.	Dmitrenko	Irina	FAD	Bilingual Night	3.5 hrs.	\$32.88
u.	McGovern	Susan	FAD	Bilingual Night	3.5 hrs.	\$32.88
v.	Mykulak	Maria	JPC	Bilingual Night	3.5 hrs.	\$32.88
w.	Vilaragut	Lizette	RFIS	Bilingual Night	3.5 hrs.	\$32.88
x.	Carmona	Eva	RH	RH ESL Learning Lab	50 hrs. shared	\$29.80
y.	Lepore	Lynn	JPC	RH ESL Learning Lab	50 hrs. shared	\$29.80
z.	Marterella	Christine	RH	RH ESL Learning Lab	50 hrs. shared	\$29.80
aa.	Carmona	Eva	RH	RH ESL Learning Lab	2 hrs.	\$32.88
bb.	Lepore	Lynn	JPC	RH ESL Learning Lab	2 hrs.	\$32.88
cc.	Marterella	Christine	RH	RH ESL Learning Lab	2 hrs.	\$32.88
dd.	Wright	Ameloisia	RFIS	RFIS ESL Learning Lab	50 hrs.	\$32.88
ee.	Bontempo	Emil	BS	CPR/AED-PE Teacher	3 hrs.	\$32.88
ff.	Clark	Nancy	RH	CPR/AED-Cafeteria Aide	3 hrs.	Hourly
gg.	Holewski	Jill	FAD	CPR/AED-ERT	3 hrs.	\$32.88
hh.	McKenzie	Laurie	CH	CPR/AED-ERT	3 hrs.	\$32.88
ii.	Ruppel	Ann	JPC	CPR/AED-Lunch Duty	3 hrs.	\$32.88
jj.	Salvato	Stacey	FAD	Home Instruction	50 hrs.	\$29.80
kk.	Golding	Dawn	JPC	Tigerettes Music Advisor	6 hrs.	\$29.80/hr/ \$178.80

12. Approval to confirm the employment of the following staff member for additional compensation during the 2012-2013 school year.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
a.	Truncate	Christopher	BS	Prepare for iPad Configuration & Mobile Device Management Training	3	\$32.88

13. Approval to amend the motion of August 20, 2012, #25, item 256:

Item	Last Name	First Name	Loc.	Purpose	Max. Hours	Salary
256.	Nagy	Rose	JPC	Tigerettes Music Advisor	92	\$29.80/hr

to read:

Item	Last Name	First Name	Loc.	Purpose	Max. Hours	Salary
256.	Nagy	Rose	JPC	Tigerettes Music Advisor	<b>86</b>	\$29.80/hr

### Substitutes

14. Approval to employ the following applicants as Substitutes for the 2012-2013 school year pending criminal history background checks:

Item	Last Name	First Name	Position(s)	Certification(s)
a.	Botero	Marcella	Teacher, Teacher Assistant	County Substitute Certificate 1/2/14
b.	Tiber	Melissa	Teacher, Teacher Assistant	Teacher of English – Standard Elementary School Teacher - Standard
c.	Salvato	Stacey	Teacher, Teacher Assistant	Elementary School Teacher-Standard
d.	Mecadon	Karen	Teacher, Teacher Assistant, Secretary	Elementary School Teacher – Standard Nursery School Teacher – Standard Supervisor - Standard
e.	Simon	Debbie	Secretary	N/A
f.	Otis	Paul	Teacher, Teacher Assistant	Teacher of Physical Education-CEAS

## Field Placements

15. Approval for the following students to observe classes during the 2012-2013 school year:

Item	Last Name	First Name	From	Location
a.	Gomes	Sierra	Raritan Valley Community College	Robert Hunter
b.	Benkert	Sarah	The College of New Jersey	JP Case
c.	Bliss	Ariel	The College of New Jersey	JP Case
d.	Block	Alexandra	The College of New Jersey	JP Case
e.	Chesney	Brian	The College of New Jersey	JP Case
f.	King	Abigail	UMDNJ	District Physical Therapist

## Professional Development/Travel

16. Approval of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan.

Item	Last Name	First Name	Workshop/ Conference	Dates	Includes (See Below)	Max. Amt.
a.	Povall	Cynthia	NJSCA Fall Conference, Long Branch, NJ	October 15, 2012	R, M	\$207
b.	Ostenso	Ruth	N.J. School Health Conference, Somerset, NJ	October 17, 2012	R, M	\$213
c.	Baills	Colette	Hunterdon Prevention Resources Annual Conference, Ringoes, NJ	October 25, 2012	R, M	\$30
c.	Bland	Daniel	Time to Chose a Principal Evaluation System, Monroe Township, NJ	November 20, 2012	R, M	\$96
d.	Castellano	Robert	Time to Chose a Principal Evaluation System, Monroe Township, NJ	November 20, 2012	R, M	\$100
e.	McPeck	Kevin	Time to Chose a Principal Evaluation System, Monroe Township, NJ	November 20, 2012	R, M	\$120
f.	Nolan	Gregory	Time to Chose a Principal Evaluation System, Monroe Township, NJ	November 20, 2012	R, M	\$131
g.	Healey	Kimberly	Adaptive Health & Physical Education Conference, Lawrenceville, NJ	October 10, 2012	R, M	\$80
<b>R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other</b>						

## B. CURRICULUM – Dennis Copeland, Chairperson, Next Meeting – November 14, 2012

1. Approval to confirm the employment of Dr. Perry Zirkel, consultant, to prepare and present a workshop entitled, "The 'New' Section 504 Training," on September 20, 2012, at a cost not to exceed \$3,400.

2. Approval to purchase Teachscape's "Framework for Teaching Proficiency System" Annual User licenses for a cost not to exceed \$7,980. This online professional development series results in administrators receiving Evaluator Certification in their knowledge of the Danielson Framework for Teaching and in their observation skills. Funds to be allocated from the Race to the Top Grant III.
3. Approval to purchase Teachscape's "Individual Teacher Danielson Framework for Teaching Effectiveness Series" licenses for a cost not to exceed \$17,750. This series of eight video-based modules will explore the eight observable components in Domains 2 and 3 of Danielson's Framework for Teaching and serve as the core of the professional development program focused on preparing teachers for the implementation of TEACHNJ. Funds to be allocated from NCLB Title II-A.
4. Approval to purchase Teachscape's "Reflect Live" Individual User licenses at a cost not to exceed \$2,445. This software will allow the District to pilot a shift from traditional paper forms to a technology-enabled observation management and reporting system. The pilot will occur at the Francis A. Desmares School during the 2012-2013 school year, and if successful may result in a recommendation to adopt the software for all teachers and administrators.
5. Approval to employ Teachscape to prepare and present a one-day workshop entitled, "Using Reflect Live" to the administrative team during the 2012-2013 school year at a cost of \$3,500. Funds to be allocated from NCLB Title II-A and Race to the Top III.

*The total cost of implementation of professional development and software associated with the teacher evaluation reform initiative is \$43,525 (includes expenses previously approved by the Board of Education). The only expense anticipated to reoccur is the cost of training new teachers and administrators in the future. In addition, if the District elects to adopt Teachscape's Reflect Live Observation Tool after the Desmares Pilot, then an annual reoccurring cost of \$45 per user would be incurred. Previous presentations to the Board on this topic have included the "NCLB Waiver Approval: What Does it Mean for Us" on February 27, 2012, and the "Teacher Evaluation Framework Selection Committee Report" on September 24, 2012. In addition, the Board Curriculum Committee reviewed the components and costs in detail at their October 3, 2012 meeting.*

**C. FACILITIES/OPERATIONS - Robin Behn, Chairperson, Next Meeting –TBA**

1. Approval of the attached resolution to appoint a lessor relating to a lease purchase agreement for the Energy Savings Improvement Plan.
2. Approval of the attached resolution for the Energy Services Agreement.

**D. TRANSPORTATION – Janine Foreman, Chairperson, Next Meeting – October 10, 2012**

**E. FINANCE- Bruce Davidson, Chairperson, Next Meeting – TBA**

**F. REPRESENTATIVE TO THE COUNTY SCHOOL BOARDS ASSOCIATION - Robin Behn**

**G. REPRESENTATIVE TO THE NJSBA/ LEGISLATIVE ADVISOR - Dennis Copeland, Ed.D.**

**H. POLICY DEVELOPMENT – Janine Foreman, Chairperson, Next Meeting – November 8, 2012**

**X. Miscellaneous**

**Information Items**

1. Drills to date for the 2012-2013 School Year:

Month	Fire Drills					
	BS	CH	FAD	JPC	RFIS	RH
Sept	9/10	9/19	9/10	9/7	9/7	9/10

Month	Security					
	BS	CH	FAD	JPC	RFIS	RH
Sept	9/14	9/18	9/14	9/14	9/21	9/27

2. Harassment, Intimidation & Bullying Investigations for the 2012-2013 school year:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
JP Case	9/13/12 and 9/14/12	1	No	No remedial measures at this time
Desmares	9/20/12	1	No	Remedial measures outlined in report
Robert Hunter	9/19/12	001	No	No remedial measures at this time
RFIS	9/25/12	1	No	Remedial measures outlined in report

**Action Items**

1. Approval of the settlement agreement regarding student #301551.
2. Approval to employ Lynda Saponara as the Robert Hunter Elementary School piano accompanist for the winter concert on January 24, 2013 and the spring concert on May 23, 2013, at a rate of \$250 per concert.
3. Approval for the following school field trip during the 2012-2013 school year:

Item	Date	School	Grade	Field Trip	Cost
a.	11/20/12	JPC	Grade 8	Music Orientation at HCRHS	District

4. Approval to accept the following donations, during the 2012-2013 school year:

Item	Donor	School	Donation	Date	Amount
a.	PTO	FAD	Weather Assembly	12/6/12	\$ 505
b.	PTO	FAD	Grade 1 Dino Dig	TBA	\$ 600
c.	PTO	FAD	Grade 3 Planetarium	3/9/13	\$1,505
d.	PTO	FAD	Grade 3 Churchville Nature	3/21/13	\$ 640
e.	PTO	FAD	Grade 1 Dancing with the Honeybees	6/4/13	\$ 970
f.	PTO	BS	New Kid-George St. Playhouse	10/16/12	\$ 725
g.	PTO	BS	The Town That Fought Hate-Young Audiences	12/7/12	\$1,515
h.	PTO	BS	Austin the Unstoppable-George St. Playhouse	1/10/12	\$1,200
i.	PTO	BS	Garden State Percussion-Meet the Beat	2/6/12	\$ 920
j.	PTO	BS	The Rope Warrior	5/21/12	\$ 995
k.	PTO	BS	Ball in the House-Young Audiences	6/5/12	\$2,765

5. Approval for Dr. Anita Breslin, Psychologist and Certified Behavior Analyst, to observe special education classes at Reading-Fleming Intermediate School during the 2012-2013 school year.
6. Approval for The Brookfield Homebound School Program to provide ten hours per week of home instruction for student #2001562 at a rate of \$29.80 per hour for as long as medically necessary.
7. Approval to amend the motion of September 24, 2012:  
to apply for the 2012-2013 IDEA-B Grant in the amount of \$728,710.  
to read:  
to apply for the 2012-2013 IDEA-B Grant in the amended amounts, as follows:

Basic	Nonpublic Basic	Preschool	Nonpublic Preschool	Total Grant
<b>\$728,710</b>	<b>\$2,517</b>	<b>\$33,920</b>	<b>\$617</b>	<b>\$765,764</b>

8. Approval for Learning Tree Multicultural/Multilingual Evaluation and Consulting, Inc. to conduct student evaluations at a rate not to exceed \$1,000 per evaluation.

Item	Provider	Maximum Rates Per Evaluation
a.	Learning Tree Multicultural/Multilingual Evaluation and Consulting, Inc.	\$900
b.	Mariana F. Diksies	\$900

- XI. Correspondence
- XII. Old Business
- XIII. New Business
- XIV. Citizens Address the Board
- XV. Sunshine Resolution

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

- XVI. Adjourn

Upcoming Board Meetings

October 22 – Violence, Vandalism & Substance Abuse Hearing, by Assistant Superintendent Daniel E. Bland

November 5

November 19 – 2012 NJ ASK Assessment Results Presentation, by Assistant Superintendent Daniel E. Bland

December 3 – Academic and Building Goals Presentation, by Assistant Superintendent Daniel E. Bland

December 17